**ROSELYN HOUSE SCHOOL / THE RHISE SERVICE**

**TRAINING POLICY**

The purpose of training is to equip people with the necessary skills, knowledge and attitudes to meet the organisation's needs in relation to its objectives. By investing in people through their training we ensure we harness their full potential and focus their energies on the needs of Roselyn House School/The RHISE Service while fulfilling their need for personal development and job satisfaction.

KS Education Limited recognise that such development is a continuing process for every employee at every level of the organisation. Training is seen as a necessary investment in order to provide the best for our students and their families.

Training is not a privilege to be granted or withheld from employees, but should be undertaken to allow staff to undertake their roles to the best of their ability.

We will also take account of the realistic aspirations of those employees.

Some training will be mandatory that all employees have to undertake:-

Safeguarding

PREVENT

GDPR

First Aid

Fire Marshall

Team Teach

Health and Safety

Anaphylaxis and Asthma

Online Safety

Cyber Safety

Equality

Training will provided via INSET (twilight and full days) plus additional training at times throughout the year.

As part of your Induction process you will be required to complete the above mandatory training soon as is practically possible.

If you have any further training needs, please discuss them with Mrs Smith.

**June 2023**